

LOCAL BAHÁ'Í ARCHIVES QUESTIONNAIRE

1. Name of Spiritual Assembly: _____

2. Date of formation of Spiritual Assembly: _____

If Spiritual Assembly has ever been lost please give date span.

Date(s) lost and reestablished: _____

3. How far back do your Spiritual Assembly records go?

Minutes _____

Correspondence _____

Treasurer's records _____

4. Do you have a local Bahá'í archives? Yes ____ No ____

5. Where is your archives housed: Private home(s) _____

Bahá'í Center _____

Other (please specify) _____

6. Who is in charge of the archives?

Archivist _____

Archives Committee _____

Spiritual Assembly Secretary _____

Librarian _____

Other (please specify) _____

7. What is the name of your archivist or archives committee secretary?

8. Please indicate contents of archives:	Yes	No	
Relics of Bahá'u'lláh	_____	_____	
Tablets of 'Abdu'l-Bahá	_____	_____	
Relics of 'Abdu'l-Bahá	_____	_____	
Letters from Shoghi Effendi	_____	_____	
Spiritual Assembly minutes	_____	_____	Approx. years: _____
Spiritual Assembly correspondence	_____	_____	Approx. years: _____
Treasurer's records	_____	_____	Approx. years: _____
Personal papers of Bahá'ís	_____	_____	

Names:

Photographs	_____	_____
Books	_____	_____
Newspaper clippings	_____	_____
Publicity scrapbooks	_____	_____
Tape recordings (not published tapes)	_____	_____
Computer files	_____	_____
Artifacts	_____	_____

Describe:

9. Does your community contain any Bahá'ís who have experience as archivists or archival conservators (i.e., those who restore damaged manuscripts)?

Yes _____ No _____

If yes, please list names and specialties: